

**A TRANSFER
AGENT WITH
A PERSONAL
APPROACH.**



TSX-V

NEX

CNSX

OTCBB

**PINK
SHEETS**

**Private
Companies**

**Reporting
Issuers**

OUR TEAM

Lisa Cripps, President and Director

Gary Cripps, Managing Director

Terry McCullough, Director

Peter Lindemann, Director

Paul Ankcorn, Director

Brian Cloney, Director

Sandra Presnail, Operations Manager

Danielle Bowers, Operations

Chris Goodale, Accounting

**CONTACT US TO BOOK
YOUR APPOINTMENT**

Toronto

105 Adelaide St. West, Suite 1101

Toronto, ON M5H 1P9

Tel: (416) 350-5007 Fax: (416) 350-5008

Vancouver

570 Granville Street, Suite 503

Vancouver, BC V6C 3P1

Tel: (800) 631-0940 Fax: (604) 608-9666

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**YOUR
PARTNER
FOR
SUCCESS.**

**Professional
Expertise**

**Cost Effective
Pricing**

Individualized Attention



CAPITAL

transfer agency inc.

TRANSFER AGENT AND REGISTRAR

We provide a variety of reports, including shareholder and detailed transaction reports. In addition, we also facilitate mailings to shareholders, annual meetings and other related services.

We are committed to fast reliable service, with flexibility and cost effective pricing. Unlike large impersonal banks and transfer agencies, we are attentive to your needs.

We offer clients a unique combination of highly personalized services and experience in the stock transfer business.



PERSONAL SERVICE GUARANTEED

We offer a variety of products and services to meet every need and help you achieve your stock transfer needs.

STOCK TRANSFER

- New securities issuance, control and compliance
- Maintenance and shareholder record updates
- Validation and ownership transfer of securities
- Stock splits and stock dividends
- Warrants/Rights offerings
- Conversions
- Escrow Agents
- Dividend disbursements
- Securities safekeeping

“Capital Transfer Agency Inc. is not only a service provider, but your partner.

We work diligently to help you succeed.”

~Lisa Cripps, President

DIRECT REGISTRATION SYSTEM

- US Issuers Only

Capital Transfer Agency Inc. provides issuers with the most efficient and innovative processing available. We provide access to electronic processing services such as DWAC (Deposit/Withdrawal at Custodian) and DRS (Direct Registration System). These services allow stock to be deposited into brokerage accounts within hours of the holder placing the request.



ANNUAL AND SPECIAL MEETINGS

We offer your company assistance through the myriad of regulatory requirements that are part of any annual or special meeting. We ensure your meeting is successful by helping you maintain good corporate, governance, and investor relations.

Our full range of services in this area includes:

- arranging the printing of proxy materials
- co-ordinating broker search and distribution of shareholder materials
- addressing and mailing proxy forms
- providing scrutineers for shareholders' meetings
- handling mailings through each stage of the process
- receiving, verifying, and tabulating proxies
- providing updates on voting results
- attending meetings to verify attendance

PRINTING

We are pleased to announce our alliance with Cheetah Graphics Inc. Please contact George Cooper for your printing needs. cheetahgraphics@yahoo.com.

OUR BOARDROOM

We offer the use of our boardroom for AGMs and other small functions needed to help your business

CORPORATE SECRETARIAL SERVICES

We offer corporate secretarial services through our alliance with **Capital Corporate Secretarial Services Inc.**

CONTINUOUS DISCLOSURE

- File news releases
- Material change reports
- Date monitoring for filing deadlines

CORPORATE REPORTING

- Financial Statements
- MD & A

CORPORATE COMPLIANCE

- Monitor filing requirements
- Upkeep of minute books

ACCOUNTING

- Bookkeeping
- Auditor liaison

MEETINGS OF THE BOARDS OF DIRECTORS

- Attendance at board/committee meetings and preparation of minutes
- Notice of meeting
- Agendas

TREASURY DIRECTIONS

- Preparation of treasury directions
- Deal with transfer agents for various matters

INCORPORATION SERVICES

ASSISTANCE IN LISTING APPLICATIONS



CNSX filing

SEDI filing

SEDAR filing

EDGAR filing



TESTIMONIALS FROM SOME OF OUR CLIENTS



Alan Rootenberg
CFO
Ungava Mines Inc.

"Capital Transfer Agency provides a level of personal service and fast response time that sets them apart. They are a welcome alternative within the industry."

Bill Dickie
President and CEO
Ateba Resources Inc.

"Capital Transfer performed all their tasks in an efficient, prompt and courteous manner. All regulatory matters were handled with prompt execution. The service is well priced and the staff and management are exceptional."

``Capital Transfer Agency Inc. is not only a service provider, but your partner. We work diligently to help you succeed.``

~Lisa Cripps, President

Dennis H. Peterson
Solicitor
Peterson Law Professional Corporation

"Capital Transfer has been used by a number of my public company clients. We have been highly satisfied by the level of service. We consistently receive individual attention, and great care is brought to all of our requests. Capital Transfer has a "can do" attitude and exhibits great patience and willingness to assist our clients with special needs or special projects. Our work as lawyers is made much better for our clients as a result of the support of Capital Transfer."

Edward Chan
Senior VP
Magplane Technology Group

"Capital Transfer Agency is professional, friendly and always accommodating."

Michael J. Moyal
Vice President & acting CFO,
Intuitivo Capital Corporation

"We have found the staff at Capital Transfer Agency to be knowledgeable, professional and competent. Their responsiveness and accommodating approach to business makes them a pleasure to deal with with. We highly recommend their services."

Peter Lukesch
CFO
Artking Engineering Limited

"We are not even public and get already full support by Lisa's team preparing our company for a smooth listing process."

Mitchell E. Lavery P. Geol.
President
Schyan Exploration Inc.

"The Capital Transfer Agency management and staff supply a professional service well above industry norms. They have been friendly, courteous, knowledgeable, efficient and innovative. The Capital Transfer Team are "can do ... Done"

France Crawford
Consultant

"I have had a professional connection with Capital Transfer Agency Inc. for several years. The services have been provided in a very professional, prompt, and efficient manner at all times by the staff. I would highly recommend the company to anyone interested in obtaining the services of a transfer agent."





OUR RATES

Please Note:

We require a Retainer of \$1,500.00 to open the account for Transfer Agent and Registrar Services.

DWAK services require a set-up fee of \$300 and 6 months of Maintenance (\$250/mth) as well.

****All CDN fees subject to GST****



DWAK Services

**Require Set-up Fee and 6 Months of Maintenance Wired to Capital's Account In Order to Pay Island Stock Transfer In Advance*

FAST - Initial Set-up Fee	\$ 300.00
FAST - Set-up Fee for Reinstatement	\$ 250.00
Monthly FAST Maintenance Fee	\$ 250.00
FAST Transaction Fee	\$ 25.00
DWAK Transaction Fee	\$ 25.00

Disbursements

Disbursements are in addition to our fees. Disbursement costs are requested prior to the performance of specific duties. i.e. Mailing to shareholder. These include , long distance telephone,

Monthly Maintenance Fees

For an issuer with:

	Per Month
Up to 100 Shareholders	\$ 145.00
101 - 250 Shareholders	\$ 170.00
251 - 500 Shareholders	\$ 195.00
501 - 1,000 Shareholders	\$ 245.00
1,001 - 2,000 Shareholders	\$ 295.00
2,001 - 3,000 Shareholders	\$ 345.00
3,001 - 4,000 Shareholders	\$ 455.00
4,001 - 5,000 Shareholders	\$ 545.00
5,001 - 10,000 Shareholders	\$ 645.00

Price negotiated over 10,000 Shareholders

These Charges include:

- * Maintenance of names, addresses, number of shares and certificates registered to shareholders on Capital's Database
- * Maintenance of records if all transactions on the database
- * Application of Address changes

Escrow Services

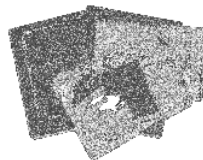
Initial Services and Retainer	\$ 1,000.00
Releases per Certificate	\$ 50.00
Transfers within Escrow	\$ 100.00

Warrant Services

New Warrant Series Fee	\$ 250.00
Monthly Maintenance Fees (See Mthly Maint. Fees)	

Cusip Services

Request New CUSIP Number	\$ 100.00
CUSIP Issuance (U.S. Or Int'l Incorporated)	\$ 138.00
CUSIP Issuance (CAD Incorporated)	\$ 265.00



Security Issuance	
Transfer Fee per Cert (Picking Up)	\$ 3.75
Transfer Fee per Cert (Mailed Out) Per Cert	\$ 5.10
Rush Fee (24 Hours)	\$ 3.00
Rush Fee (48 Hours)	\$ 20.00
	\$ 10.00
Treasury Directions	
Issuance /Cert	\$ 10.00
Rush/Cert	\$ 10.00
Legends/Cert	\$ 7.50
Other Issuance	
Replacement (Lost Cert)	\$ 50.00
Estate Transmissions	\$ 40.00
Transfer Journals	
Upon Client request, Capital will prepare and distribute a daily activity report	\$ 450.00
Generic Certificates	
Set-up of Generic Cert	\$ 250.00
Printing a Generic Cert (Per Cert)	\$ 0.75
Administration Fees	
Stock Splits	\$ 250.00
Upload of Shareholders List - Small	\$ 250.00
Upload of Shareholders List - Large	\$ 500.00

Standard Mail - as per Canada Post

Registered Mail

CAD	\$ 10.00
USD	\$ 20.00

Federal Express - charged per invoice

Capital Reports	
Auditor's Report	\$ 100.00
Detailed Journal	\$ 150.00
Transaction Updates (Per Report)	\$ 50.00
Certified Shareholders List	\$ 50.00
Participants List (CDS)	\$ 200.00
Update of New Shareholders/mth	\$ 30.00
CNSX Listing Statement	\$ 450.00
CNSX Letter of Confirmation	\$ 150.00
Transfer Agent Verification Form	\$ 150.00
Formal Confirmation of I&O	\$ 30.00

AGM Fees	
Proof of Mailing	\$ 200.00
Notice of Record & Meeting (to be filed on SEDAR)	\$ 50.00
National Instrument (NI-54101) includes Notification to CDS, Early Searches etc...	\$ 260.00
Notice of Record (sent to CDS)	\$ 100.00
SEDAR Filing (on behalf of Client)	See Edgar/
SEDI Filing (on behalf of Client)	Sedar Fees
Scrutineering	\$ 250.00
Supplemental Mailing List	\$ 175.00
Proxy Tabulations	
Each	\$0.50
Minimum Fee	\$200.00

Mailing Fees (AGM) - Per Letter Basis	
Minimum Fee	\$ 100.00
Addressing Envelopes, Proxies, etc	\$ 0.10
Enclosing	\$ 0.10
Folding	\$ 0.05
Matching where Needed	\$ 0.30
Labels	\$ 0.15
Envelopes	\$ 0.30
Labour (per hour)	\$ 20.00